

EURÓPA A POLGÁROKÉRT PÁLYÁZATÍRÓ RENDEZVÉNY



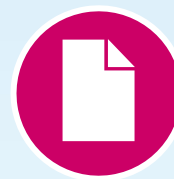
A PÁLYÁZAT BENYÚJTÁSA



EU Login
(korábbi ECAS)



FTOP
(korábban
Résztevői)
Portál



**Elektronikus
pályázati
űrlap**



A PÁLYÁZÁS MENETE

ELŐSZÖR REGISZTRÁLOK
(PIC kódod még nincs)



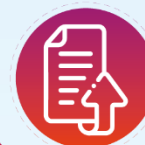
EU LOGIN
(korábbi ECAS)
FIÓK LÉTREHOZÁSA

Európai Bizottság informatikai
rendszereihez való hozzáférés

REGISZTRÁCIÓ
AZ FTOP
(korábban: Résztvevői)
PORTÁLON

Intézmény, szervezet regisztrációja

PÁLYÁZATI
ŰRLAP
KITÖLTÉSE



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MELLÉKLETEK
FELTÖLTÉSE



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PÁLYÁZATI
ŰRLAP
BENYÚJTÁSA

elektronikusan
„Klikk: Validate form”

PIC KÓD

a szervezet/intézmény
egyedi azonosító száma



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PÁLYÁZATI
ŰRLAP
LÉTREHOZÁSA



PÉNZÜGYI ADATLAP
(feltöltés a Résztvevői Portálba)

JOGI SZEMÉLYEK ŰRLAP
(feltöltés a Résztvevői Portálba)

ERKÖLCSI NYILATKOZAT
(csatolás a pályázati űrlaphoz)

MÁR REGISZTÁLTAM
(PIC kódod már van)



EU LOGIN REGISZTRÁCIÓ



<https://webgate.ec.europa.eu/cas/eim/external/register.cgi>



EU Login
One account, many EU services

Where is ECAS? ⓘ magyar (hu) ▼

[Fiók létrehozása](#) **Be lépés**

Fiók létrehozása

[Súgó külső felhasználók számára](#)

Keresztnév

Vezetéknév

E-mail cím

E-mail cím megerősítése

E-mail nyelve magyar (hu) ▼

Kérjük, írja be a képen látható biztonsági kódot.

☐ Ennek a négyzetnek a bejelölésével elismeri, hogy elolvasta és megértette az [adatvédelmi nyilatkozatot](#)

Fiók létrehozása

Az EU Loginról Cookie-k Adatvédelmi nyilatkozat Kapcsolat Súgó

Európai Unió Unió intézmények 5.0.11-gsa | 5 ms

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Európai Biztonság

EU LOGIN – MÓDOSÍTÁSOK



új jelszó létrehozása



módosítás: név, e-mail cím




jelszó megváltoztatása



regisztráció törlése – deaktiválás



FTOP PORTÁL



<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>




Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)


English **EN**
Register Login

 SEARCH FUNDING & TENDERS ▾ HOW TO PARTICIPATE ▾ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▾
select programme 

 The Identity, Legal Entity, Bank Account, Contracts & Payments functionalities in the Experts Area of the F&T Portal will be unavailable between 19:00 – 23:59 CET. Legal Entity & Bank Account validations tasks will experience issues between 20:00-21:30 CET & there will be issues with accessing and uploading of documents in the Grant Management Services between 19:00 – 23:59 CET. 

Participant Register

 Online manual
"Register in the Participant Register"

 IT HOW TO
"Participant Register"

If you want to participate in a project proposal, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

Search a PIC

Register your organisation

To register, you need to login in the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

Register your organisation

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically

Résztevői Portál helyett

Welcome

Identification

Organisation

Contact

Summary

Success

Welcome to the Participant's Register

The Registration Wizard will guide you through the process of registration.

✓ Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly.

✓ The registration process normally takes about 5-10 minutes to complete. The system will automatically save the information provided during registration in case you want to exit the wizard. Your data will be restored the next time you will access the Participant's Register.

✓ At the end, it will assign and display the PIC (Participant Identification Code) of your organisation.

Continue your existing registration?

We found an ongoing registration. Do you wish to continue with the existing registration or start a new one?

- **Legal name:** partner
- **Saved at:** 09:09:09 27/08/2019



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

Identification

Please fill in some preliminary information about your organisation required to check if this organisation has already been registered, as well as to identify any existing PIC numbers of similar organisations that could potentially match your request.

Legal name *



Legal name

Establishment/Registration country *



--Select one-- ▾

Registration number



Registration number

VAT number *



VAT number

☐ VAT number not applicable

Website



The format should be `www.homepage.domain` - for example, `www.mycompany.com`.





Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation



Contact

Summary

Success

The following organisations are already existing in the Participant Register

If you recognise one of these organisations as yours, click on it and then click on the 'Use this PIC' button to proceed.

 PÁLYÁZÓ MINTA SZERVEZET
 Hungary - 929051257

☒ None of the organisations above corresponds to Pályázó Minta Szervezet and I want to proceed with the registration of Pályázó Minta Szervezet.



Save

Saved at: 16:39:34 03/11/2015

< Prev

Next >

SZERVEZET JOGI STÁTUSZA



Research & innovation

Funding & Tenders Portal - Participant registration

European Commission > Research & Innovation > Funding & Tenders Portal > Participant Register

Welcome

Identification

Organisation

Contact

Summary

Success

Organisation

Fill in the information related to the organisation you want to register, as stated in your official documents (registration act/statute, VAT extract, etc)

Legal name and status

Legal name *



Pályázó minta szervezet

Describe the legal status of your organisation by selecting the appropriate options

Legal status



- ☐ a natural person ☒ a legal person
- ☒ private entity ☐ public body
- ☐ non-profit ☒ for profit

Address

Use the existing organisation's address?



☐ Yes ☒ No

Street name and number *

P.O. box



Postal code



City *

Country *

--Select one-- ▼

Region/county

--Select one-- ▼

Phones

Use the existing organisation's phone numbers?



☐ Yes ☒ No

Main phone *

Expected format: +CCCNNNNNNNNNNNNNNxBBBBB

Fax



Expected format: +CCCNNNNNNNNNNNNNNxBBBBB

Secondary phone



Expected format: +CCCNNNNNNNNNNNNNNxBBBBB



Save

Saved at: 10:55:45 12/11/2015

< Prev

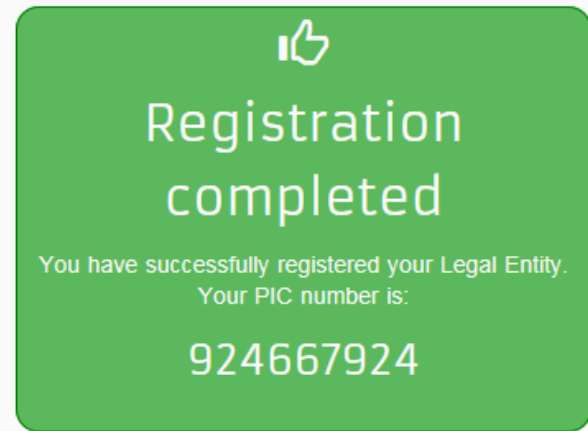
Next >

PIC KÓD

**felvitt adatok
ellenőrzése**



jóváhagyás




9 számjegyből álló kód

értesítés e-mailben is



PÁLYÁZATI ŰRLAP LÉTREHOZÁSA

<https://eacea.ec.europa.eu/PPMT/>



EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

EUROPA > European Commission > EACEA > Home User Guide

Applications for funding/applications for accreditation: partner management and access to application forms

IMPORTANT POINTS TO NOTE BEFORE YOU START

Mandatory steps to be followed by ALL applicants (for funding and for accreditation)

ECAS authentication
Access to all of the application options below is validated by ECAS, the European Commission's Authentication Service. Applicants must therefore have an ECAS account. If you do not yet have an ECAS account, click [here](#) to be directed to the ECAS website where you can create one.

Organisation registration (PIC numbers)
All organisations that seek to be included as a participant in a funding application or wish to apply for an accreditation, must first have registered in EACEA's Participant Portal. The registration system assigns a unique Participant Identification Code (PIC) to each organisation. If an organisation does not have a PIC number, it cannot apply for funding or apply for an accreditation. Click [here](#) to be directed to EACEA's Participant Portal. Access to the portal is validated by ECAS (see above).

Points to be noted and respected by applicants for funding ONLY

Organisation profile
Some actions require a minimum number of participating organisations in order for the application to be considered eligible. Likewise, some actions require there to be representation from specific countries for the application to be considered eligible. Please carefully check whether any such rules apply to the funding opportunity you are applying under. If such rules do apply, you must respect those rules when building your list of participating organisations. If you have not respected the rules, you will receive an error message when the application eForm is created and you will have to start the entire process again.

One uninterrupted session
When you proceed with either of the funding application options below, you will be guided through a series of steps resulting in the creation of a new or updated application eForm. These steps are fully described in the User Guide. Please note that these steps must be completed in one continuous session. It is not possible to interrupt the activity and resume it at a later time. If you close the browser window in which you are working or if you close the browser entirely, you will lose the data you have entered and will have to start again. Please therefore ensure you have all necessary PIC numbers AND have checked the rules for the organisation profile BEFORE YOU PROCEED.

Applications for funding

Create new application for funding

Revise list of participating organisations and update application for funding


Applications for accreditation

Create new application for accreditation

Resume or print an existing application for accreditation

A PROGRAM KIVÁLASZTÁSA

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

EUROPA > European Commission > EACEA > Home > Funding opportunity User Guide

Selection of funding opportunity or accreditation type

[Previous step](#)

1. Select a programme name and click on search

Select Programme name ▼

Select Programme name

CREATIVE EUROPE

ERASMUS MUNDUS

Erasmus+

EUROPE FOR CITIZENS

[Search](#)

PÁLYÁZATI KATEGÓRIA

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[User Guide](#)

Selection of funding opportunity or accreditation type

[Previous step](#)

EUROPE FOR CITIZENS ▾

[Search](#)


Show 50 ▾ entries

Filter search results:

| Programme Guide / Call for Proposals ▾ | Programme name ▾ | Sub-programme name ▾ | Action name ▾ | Sub-action name ▾ | Submission opens ▾ | Submission deadline ▾ |
|--|---------------------|--|------------------------|-------------------|-----------------------|--------------------------|
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Civil Society Projects | N/A | 12/12/2014 | 02/03/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | European Remembrance | NA | N/A | 12/12/2014 | 02/03/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Network of Towns | N/A | 12/12/2014 | 02/03/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Network of Towns | N/A | 04/05/2015 | 01/09/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Town Twinning | N/A | 12/12/2014 | 02/03/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Town Twinning | N/A | 04/05/2015 | 01/09/2015 |

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ÜRLAP NYELVÉNEK MEGADÁSA

**EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY**

EUROPA > European Commission > EACEA > Home > Funding opportunityUser Guide

Selection of funding opportunity or accreditation type

Programme details and application language version

| Programme name | Sub-programme name | Action name | Sub-action name | Submission opens | Submission deadline |
|---------------------|---|------------------------|-----------------|------------------|---------------------|
| EUROPE FOR CITIZENS | Democratic engagement and civic participation | Civil Society Projects | N/A | 12/12/2014 | 02/03/2015 |

Application form language version
EN

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Next step

EUROPE FOR CITIZENS

Search

Show 50 entries

Filter search results:

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| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Town Twinning | N/A | 12/12/2014 | 02/03/2015 |
| Europe for Citizens - Programme Guide 2014-2020 | EUROPE FOR CITIZENS | Democratic engagement and civic participation | Town Twinning | N/A | 04/05/2015 | 01/09/2015 |

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PIC KÓD(OK)



EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

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EUROPA > European Commission > EACEA > Home > Funding opportunity > Participating organisation(s)

User Guide

Application for funding: selection of the participating organisation(s)

List of participating organisation(s)

For each organisation participating in the application, enter the organisation's PIC number and click Add to list.
To search for a PIC using e.g. the organisation name, click [here](#) to be directed to the EACEA Participant Portal.

PIC number:

| | PIC | Name | Country | |
|---|-----|------|---------|--|
| <div>Remove checked organisation(s)</div> | | | | |

Previous step

A PÁLYÁZÓ SZERVEZET

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EDUCATION, AUDIOVISUAL & CULTURE EXECUTIVE AGENCY

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[User Guide](#)

Application for funding: selection of the participating organisation(s)

Applicant organisation

Important information! The Applicant organisation is always listed as the **first** organisation in an application eForm. Consequently, when you create your application eForm, the Applicant Organisation selected below will **automatically appear as the first partner** in the eForm. Once the application eForm has been created, it is not possible to switch the role of Applicant Organisation to a different partner organisation. For this reason, it's essential to unequivocally establish the applicant organisation before creating your application eForm.

Select the Applicant Organisation:

--
Partner Demo Organisation
PÁLYÁZÓ MINTA SZERVEZET

List of participating organisation(s)

For each organisation participating in the application, enter the organisation's PIC number and click Add to list.
To search for a PIC using e.g. the organisation name, click [here](#) to be directed to the EACEA Participant Portal.

PIC number:

[Add to list](#)

| | PIC | Name | Country | |
|---|-----------|---------------------------|---------|--------------------------|
| 1 | 929051257 | PÁLYÁZÓ MINTA SZERVEZET | HU | <input type="checkbox"/> |
| 2 | 929050481 | Partner Demo Organisation | DE | <input type="checkbox"/> |

[Remove checked organisation\(s\)](#)

[Previous step](#)

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[EURÓPA](#) > [European Commission](#) > [EACEA](#) > [Home](#) > [Funding opportunity](#) > [Participating organisation\(s\)](#) > [Create application form](#)

[User Guide](#)

Confirm details and proceed to application form

If the details below are complete and correct, you may proceed with the creation of your new application. The 'Create application' button is found at the foot of this page.
If any details are incorrect or missing, click on the 'Previous step' button to make the necessary changes.

Programme details and application language version

| Programme name | Sub-programme name | Action name | Sub-action name |
|-----------------------------------|---|------------------------|-----------------|
| EUROPE FOR CITIZENS | Democratic engagement and civic participation | Civil Society Projects | N/A |
| Application form language version | | | |
| EN | | | |

Participating organisation(s)

Applicant organisation

| PIC | Name | Country |
|-----------|-------------------------|---------|
| 929051257 | PÁLYÁZÓ MINTA SZERVEZET | HU |

[Previous step](#)

[Create application eForm](#)